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First session
Geneva, 31 August - 1 September 1995
Item 1 of the provisional agenda

PROVISIONAL AGENDA AND ANNOTATIONS

Note by the secretariat

I. INTRODUCTION

1. The Conference of the Parties at its first session (COP 1), by its decision 6/CP.1 (see FCCC/CP/1995/7/Add.1), requested the Convention secretariat to make arrangements for sessions of the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI) on the basis of annexes II and III to that decision. In the context of the schedule of sessions of Convention bodies established by the Bureau of the COP and after consultation with the Chairman and the officers of the Subsidiary Body for Implementation (SBI), arrangements have been made for the first session of the SBI to be held at the Palais des Nations, Geneva, from 31 August to 1 September 1995. The session will be opened by the Chairman of the SBI at 10 a.m. on 31 August 1995 in Conference Room XIX.

II. PROVISIONAL AGENDA

2. The provisional agenda for the first session of the SBI, proposed after consultation with the Chairman and officers of the subsidiary body, is as follows:

1. Organizational matters:

   (a) Adoption of the agenda;
   (b) Organization of work of the session.

2. Elaboration and scheduling of the programme of work, 1996-1997.

3. Other matters arising from decisions of the Conference of the Parties (COP):

   (a) Communications from Annex I Parties: progress report on in-depth reviews;

   (b) Matters relating to the financial mechanism;

   (c) Institutional and budgetary matters.

4. Report on the session.

III. ANNOTATIONS TO THE PROVISIONAL AGENDA

1. Organizational matters

(a) Adoption of the agenda

3. The provisional agenda for the first session of the SBI is presented for adoption.

(b) Organization of work of the session

(i) Documentation

4. The following is the list of documents relating to the provisional agenda:

FCCC/CP/1995/7 and Add.1	Report of the Conference of the Parties on its first session, held at Berlin from 28 March to 7 April 1995
FCCC/SBI/1995/1	Provisional agenda and annotations
FCCC/SBI/1995/2	Proposed programme of work
FCCC/SBI/1995/3	Arrangements between the Conference of the Parties and the operating entity or entities of the financial mechanism. (Draft Memorandum of Understanding between the COP and the Council of the Global Environment Facility (GEF))
FCCC/SBI/1995/3/Add.1	Information on relevant action by the GEF Council

5. The following documents are also relevant to the work of both the SBI and the SBSTA:

FCCC/SB/1995/1	Progress report on the in-depth reviews of national communications from Parties included in Annex I to the Convention
FCCC/SB/1995/Inf.1	Division of labour between the subsidiary bodies established by the Convention
FCCC/SB/1995/Misc.2	Compilation of views of Parties on communications from Parties not included in Annex I to the Convention

6. Other documents may be made available prior to or during the session.

(ii) Schedule of meetings

7. The scheduling of meetings for the session will be based on the availability of facilities during working hours, when services are available for two concurrent meetings with interpretation from 10 a.m. to 1 p.m. and 3 p.m. to 6 p.m. There will also be some facilities for informal meetings without interpretation. Delegations are urged to use the services fully by starting all meetings promptly at the scheduled time. A tentative schedule of meetings will be proposed by the Chairman on the first day of the meeting.

(iii) Allocation of tasks

8. Following consultations with the Chairman and officers of the SBI, it is proposed that items 2 and 3 (a) be dealt with by the SBI as a whole in plenary. Items 3 (b) and (c) could be assigned to a working group (eg. chaired by the Vice-chairman), meeting during the afternoon of 31 August, that would report back to the SBI on 1 September.

2. Elaboration and scheduling of the programme of work, 1996-1997

9. The Conference of the Parties at its first session (COP 1), by its decision 6/CP.1, characterized the role of the SBI as that of developing recommendations to assist the COP in the review and assessment of the implementation of the Convention and in the preparation and implementation of its decisions. The COP in that same decision requested the SBI to undertake functions given in annex I, section B, of the decision. Those tasks requiring action between the first and second sessions of the COP were listed in annex II, section B, of the decision. In addition there are a number of tasks arising from decisions 2/CP.1, 3/CP.1, 4/CP.1, 5/CP.1, 8/CP.1, 10/CP.1, 13/CP.1 and 14/CP.1.

10. The SBI will have before it a proposed programme of work (FCCC/SBI/1995/2) drawn up by the secretariat, elaborating on the following matters arising from decisions of COP 1 on which the SBI is expected to develop recommendations:

(a) **National communications from the Parties included in Annex I to the Convention**. (Decisions 2/CP.1 on review of first communications from Parties included in annex I to the Convention and 3/CP.1 on the preparation and submission of national communications from the Parties included in annex I to the Convention).

(b) **First communications from Parties not included in Annex I to the Convention** (Decision 8/CP.1 on communications from Parties not included in Annex I to the Convention).

(c) **Matters relating to the financial mechanism** (Decisions 9/CP.1 on maintenance of the interim arrangements referred to in Article 21, paragraph 3, of the Convention, 10/CP.1 on arrangements between the COP and the operating entity or entities of the financial mechanism, 11/CP.1 on initial guidance on policies, programme priorities and eligibility criteria to the operating entity of the financial mechanism, 12/CP.1 on the report of the Global Environment Facility to the Conference of the Parties on the development of an operational strategy and on initial activities in the field of climate change and the decision of the COP relating to modalities for the functioning of operational linkages between the Conference of the Parties and the operating entity or entities of the financial mechanism (FCCC/CP/1995/7, para. 81 and FCCC/CP/1995/7/Add.1, section III).

(d) **Transfer of technology** (Decision 13/CP.1 on transfer of technology);

(e) **Activities implemented jointly under the pilot phase** (Decision 5/CP.1 on activities implemented jointly under the pilot phase);

(f) **Institutional and budgetary matters** (Decisions 14/CP.1 on the institutional linkage of the Convention secretariat to the United Nations, 15/CP.1 on financial procedures, 17/CP.1 on the adoption of the Convention budget for the biennium 1996-1997, 18/CP.1 on other voluntary funding for the biennium 1996-1997, 19/CP.1 on extrabudgetary funding for the interim secretariat in 1995, 20/CP.1 on the establishment of a multilateral consultative process for the resolution of questions regarding the implementation of the Convention (Article 13) and 21/CP.1 on the date and venue of the second session of the Conference of the Parties and arrangements for the third session.

(g) **Methodological issues** (including allocation and control of emissions from international bunker fuels) (Decision 4/CP.1 on methodological issues);

(h) **Technical cooperation activities of the secretariat and its partners;**

(i) **Proposals on longer-term activities and organizational arrangements**, including any adjustments to the functions and/or allocation of work, and the scheduling and periodicity of sessions;

(j) **Proposals for future cooperation between the SBI and the SBSTA and the Intergovernmental Panel on Climate Change** (Decision 6/CP.1 on the subsidiary bodies established by the Convention);

(k) **Possible contributions to the 'Berlin Mandate' process, if requested** (Decisions 1/CP.1 on the Berlin Mandate and 6/CP.1 on the subsidiary bodies);

(l) **Report on the work of the SBI to COP 2;**

11. The SBI is invited to adopt an agreed programme of work for 1996-1997. Since many of the above tasks are described in general terms only, the SBI may wish to discuss each in terms of its definition and scope and the approach to carrying out each task. Relative priorities within the context of the proposed calendar of sessions, are also key issues.

12. Details of SBI sessions scheduled for the period 1996-1997 can be found in the programme of work. (FCCC/SBI/1995/2)

3. Other matters arising from decisions of the Conference of the Parties (COP)

(a) Communications from Annex I Parties: progress report on in-depth reviews

13. The SBI and the SBSTA will have a standing agenda item on communications from Annex I Parties under which documents would be taken up in accordance with the review process schedule. On the basis of decision 6/CP.1, it is expected that the focus of consideration by the SBI will be the policy aspects of the national communications, of the in-depth reviews and of any compilation and synthesis of these, particularly the aspects relating to the overall aggregated effects of the steps taken.

14. The SBI may wish at this session to focus on the in-depth reviews of national communications, which are now under way. A progress report on the in-depth reviews undertaken to date has been prepared for the consideration of the SBI and the SBSTA (FCCC/SB/1995/1). It is suggested that the SBI may undertake a brief discussion of that

report. Substantive discussion could take place at future sessions of the SBI as more in-depth review reports become available and there is a better sense of the policy aspects warranting consideration.

(b) Matters relating to the financial mechanism

15. The COP at its first session, by its decision 10/CP.1, requested the secretariat in consultation with the secretariat of the GEF and bearing in mind comments made at the eleventh session of the Intergovernmental Negotiating Committee, to prepare draft arrangements for consideration by the SBI at its first session and adoption by the Conference of the Parties at its second session. Accordingly, the subsidiary body will have before it document FCCC/SBI/1995/3 containing a draft memorandum of understanding between the COP and the Council of the GEF prepared by the secretariat in consultation with the GEF secretariat. The draft Memorandum of Understanding has been considered by the GEF Council at its meeting from for 18 to 20 July 1995. The comments of the GEF Council, as well as any new information on the activities of the GEF in the area of climate change, will be contained in document FCCC/SBI/1995/3/Add.1.

(c) Institutional and budgetary matters

16. The COP at its first session, by its decision 14/CP.1, took note of, and provisionally accepted, the arrangements proposed by the Secretary-General of the United Nations for administrative support to the Convention secretariat and requested the Executive Secretary to pursue the question of the allotment of overhead to defray administrative expenses, as indicated in the advice of the Secretary-General of 14 November 1994. It further requested the SBI at its first session to review the proposed administrative support arrangements on the basis of a report from the Executive Secretary. The SBI will have to take decisions in this regard so that the arrangements may take effect from 1 January 1996.

17. The Executive Secretary will inform the SBI of the state of consultations on this matter with the responsible department of the United Nations Secretariat.

18. The Executive Secretary will also report on the status of extrabudgetary funding for the Convention in 1995 and on any other institutional and budgetary matters of current relevance.

4. Report on the session

19. In view of the brevity of the session, it is proposed that the preparation of the report on the session be undertaken after the session by the Rapporteur, with the guidance of the Chairman and the assistance of the secretariat. The report would incorporate any decisions or conclusions adopted at the session on the preceding items.

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PROPOSED PROGRAMME OF WORK

Note by the secretariat

1. The Conference of the Parties at its first session (COP 1) adopted a decision on the roles of the subsidiary bodies which included provision for the Subsidiary Body for Implementation (SBI) to consider a work plan at its first session (FCCC/CP/1995/7/Add.1, decision 6/CP.1, annex III). In this context, and with a view to facilitating the work of the SBI, the secretariat has prepared a proposed programme of work which is annexed to this note. Although the Chairman and officers of the SBI have been consulted on the content of the annex, the proposals remain the responsibility of the secretariat.

2. The SBI is invited to consider the proposed programme of work and to adopt, at its first session, an agreed work programme to guide its deliberations in the period up to COP 3.

3. The proposed programme of work is based on the provisions of the Convention, especially Article 10, and the decisions adopted at COP 1. It is built around a series of substantive matters that the SBI is called upon to address. The programme covers the period up to COP 3, encompassing an anticipated six sessions of the SBI.

4. The Subsidiary Body for Scientific and Technological Advice (SBSTA) will also consider a proposed programme of work at its first session. The secretariat has taken care in preparing the two programmes of work to ensure their complementarity. Efforts have been made to avoid duplication and overlap in the work of the two bodies. In this context, the proposed programmes of work include some suggested orientations or areas of emphasis for each of the subsidiary bodies. These suggestions are put forward in an attempt to optimize the work of the Convention institutions. The SBI may wish to give careful consideration to the work programme elements relating to those issues for which it and the SBSTA share responsibility. In this respect, the proposed programme of work should be read in conjunction with a background note by the secretariat on the division of labour between the two bodies (FCCC/SB/1995/Inf.1).

GE.9563406

Annex

SUBSIDIARY BODY FOR IMPLEMENTATION: PROPOSED PROGRAMME OF WORK

I. GENERAL ORIENTATION

1. The Conference of the Parties (COP), in its decision 6/CP.1 recalling Article 10 of the Convention, characterized the role of the Subsidiary Body for Implementation (SBI) as that of developing recommendations to assist the COP (a) in its review and assessment of the implementation of the Convention, and (b) in the preparation and implementation of its decisions. Decision 6/CP.1 also provides guidance on the tasks and functions of the SBI, its reporting to the COP, and the scheduling of its meetings.

2. Other COP 1 decisions also relevant to the programme of work of the SBI are as follows:

- Decision 2/CP.1 on the review of first communications from Parties included in Annex I to the Convention and decision 3/CP.1 on the preparation and submission of national communications from Parties included in Annex I to the Convention;

- Decision 4/CP.1 on methodological issues (including the allocation and control of international bunker fuels);

- Decision 5/CP.1 on activities implemented jointly under the pilot phase;

- Decision 8/CP.1 on first communications from Parties not included in Annex I to the Convention;

- Decision 9/CP.1 on the maintenance of the interim arrangements referred to in Article 21, paragraph 3, of the Convention; decision 10/CP.1 on arrangements between the COP and the operating entity or entities of the financial mechanism; decision 11/CP.1 on initial guidance on policies, programme priorities and eligibility criteria to the operating entity of the financial mechanism; decision 12/CP.1 on the report of the Global Environment Facility to the Conference of the Parties on the development of an operational strategy and on initial activities in the field of climate change and the decision of the COP relating to modalities for the functioning of operational linkages between the Conference of the Parties and the operating entity or entities of the financial mechanism (FCCC/CP/1995/7, para. 81 and FCCC/CP/1995/7/Add.1, section III (a));

- Decision 13/CP.1 on transfer of technology;

- Decision 14/CP.1 on the institutional linkage of the Convention secretariat to the United Nations; decision 15/CP.1 on financial procedures; decision 17/CP.1 on the adoption of the Convention budget for the biennium 1996-1997; decision 18/CP.1 on other voluntary funding for the biennium 1996-1997; decision 19/CP.1 on extrabudgetary funding for the interim secretariat in 1995; decision 20/CP.1 on the establishment of a multilateral consultative process for the resolution of questions regarding the implementation of the Convention (Article 13); and decision 21/CP.1 on the date and venue of the second session of the Conference of the Parties and arrangements for the third session.

A. Schedule of sessions

3. The programme of work of the SBI will have to be carried out in the context of the following schedule of meetings, as proposed by the Bureau of the COP, taking account of decision 6/CP.1, paragraphs 8 and 9, the availability of conference services and the tentative scheduling of COP 2 and COP 3:

SBI 1: 31 August - 1 September 1995, Geneva

SBI 2: During the week 26 February - 1 March 1996, Geneva

SBI 3: During the week 8 - 12 July 1996 (if COP 2 is held in October 1996)

SBI 4: Immediately preceding COP 2 (place and date to be decided)

SBI 5: During the week 3 - 7 March 1997

SBI 6: Immediately preceding COP 3

4. The SBI may wish to confirm this schedule of sessions for the period up to COP 3.

B. Schedule of work

5. The secretariat, following consultations with the Chairman and officers of the SBI, will prepare a schedule of work for the sessions of the SBI in the period up to COP 3, indicating which might be the principal items for consideration at each session. This schedule will be made available for consideration at the first session.

II. ELEMENTS OF THE PROPOSED PROGRAMME OF WORK

A. Communications from Annex I Parties

Product or task

6. The SBI will provide advice to the COP on the basis of its consideration of the information communicated under Article 12 of the Convention. Such advice will focus on the policy aspects of the national communications, the in-depth review reports, and any compilation and synthesis of these, particularly aspects relating to the overall aggregated effect of the steps taken.

Mandate

7. The SBI will provide such advice pursuant to Article 10 of the Convention, decisions 2/CP.1 and 3/CP.1 on communications from Annex I Parties and decision 6/CP.1 on the roles of the subsidiary bodies.

Activities

8. The SBI will have a standing agenda item on the communications from Annex I Parties under which documents would be taken up in accordance with the review process schedule. The following activities could be envisaged:

SBI 1: Consideration of status of national communication and review process

SBI 2: Consideration of available in-depth review reports, and of report on guidelines for the preparation of national communications from Annex I Parties

SBI 3: Consideration of new in-depth review reports, of compilation and synthesis and of approach to report to COP 2

SBI 4: Consideration of newly available in-depth review reports and finalization of report to COP 2

SBI 5: Consideration of newly-available in-depth review reports

SBI 6: Consideration of newly-available in-depth review reports and finalization of report to COP 3

B. Communications from non-Annex I Parties

Product or task

9. The SBI, with the SBSTA, will provide advice to the COP on matters relating to communications from Parties not included in Annex I to the Convention.

Mandate

10. The SBI will provide such advice pursuant to decision 8/CP.1 on communications from Parties not included in Annex I to the Convention.

Activities

11. At its second session the SBI could take up the issue of the process to consider these communications, in accordance with Article 10 of the Convention. A compilation of inputs from Parties on this subject will be available at the first session. If considered useful, the secretariat could be asked to prepare a document drawing on such submissions for consideration at the second session. This would enable proposals to be submitted to COP 2 in accordance with decision 8/CP.1 and thereby facilitate the preparation of these communications which will begin to come due on 21 March 1997.

12. Liaison with the SBSTA would be important. The views of the SBSTA on the proposals being developed could be sought. Moreover, it could be expected that the SBSTA would seek the views of the SBI on its work relating to guidelines for the preparation of communications from non-Annex I Parties.

13. The SBI could be expected to have a role in implementing any decision of COP 2 relating to the consideration of these communications, and to report accordingly to the COP. Such a role would take account of the function of the SBI to consider information communicated by all Parties under Article 12.1.

C. Allocation and control of emissions from international bunker fuels

Product or task

14. The SBI will provide advice to the COP on the allocation and control of emissions from international bunker fuels.

Mandate

15. The SBI will provide this advice pursuant to decision 4/CP.1 on methodological issues, paragraph 1 (f).

Activities

16. The SBI could, at its first session, consider what technical and other information it would need in order to make recommendations to the COP and to request such information from the SBSTA; and thereafter to consider different policy options for the allocation and control of emissions on the basis of the information provided by the SBSTA, Governments and relevant international organizations.

D. Matters relating to the financial mechanism

Product or task

17. The SBI will provide advice to the COP on policies, eligibility criteria and programme priorities relating to the financial mechanism and, on request, provide advice on the financial mechanism and on the reports of the operating entity or entities, and make recommendations related to the arrangements for the operational linkages between the COP and the operating entity or entities.

Mandate

18. The SBI will provide such advice pursuant to decision 6/CP.1 on the roles of the subsidiary bodies, annex I, paragraph 3 (a) and annex II and decision 10/CP.1 on arrangements between the COP and an operating entity or entities of the financial mechanism.

Activities

19. The SBI will consider at its first session draft arrangements between the COP and the Global Environment Facility (GEF) prepared by the secretariat in consultation with the secretariat of the GEF and bearing in mind comments made at the eleventh session of the Intergovernmental Negotiating Committee for a Framework Convention on Climate Change. The SBI could take up this matter to the extent necessary at its second and third sessions so that draft arrangements can be recommended to COP 2 for adoption. It should be noted, in this connection, that the draft memorandum of understanding between the COP and the

Council of the GEF, currently under consideration, does not deal in substance with the determination of funding necessary and available, in accordance with Article 11.3(d) of the Convention (FCCC/SBI/1995/3, para. 9). This important matter will need to be addressed by the SBI and the COP in due course.

20. The SBI will also consider the reports from the operating entity of the financial mechanism. Depending on the time these reports become available, this could be envisaged for SBI 4 and SBI 6, resulting in advice to COP 2 and COP 3 respectively.

21. The SBI will also further elaborate the policies, programme priorities and eligibility criteria in accordance with requirements in this regard and make recommendations accordingly to the COP.

22. The SBI could also take up other matters relating to the financial mechanism as necessary so that this would be a standing item leading to regular reports to the COP. For example, the arrangements for the operational linkages between the COP and the operating entity or entities may require some attention, and general advice and recommendations on issues relating to the financial mechanism (for example, on the operational strategy) could be appropriate. The secretariat would provide regular updates on relevant activities, including its cooperation with the GEF secretariat.

E. Transfer of technology

Product or task

23. The SBI will provide advice to the COP on transfer of technology.

Mandate

24. The SBI will provide such advice pursuant to decision 6/CP.1, annex I, paragraph 3 (a).

Activities

25. In view of the above-mentioned mandate, the overall responsibility of the SBI to advise on the implementation of the Convention, and the need to avoid duplication of work between the SBSTA and the SBI, it is proposed that the SBI, rather than the SBSTA as provided for in decision 13/CP.1, should take up the following aspects of the reports relating to transfer of technology as requested from the secretariat by decision 13/CP.1:

(a) The SBI would consider the itemized progress report on concrete measures taken by Parties listed in Annex II to the Convention, with respect to their commitments relating to the transfer of environmentally sound technologies and know-how (SBI 3); and

(b) The SBI would consider the aspect of the inventory of technologies report relating to the "terms of transfer".

In order to respect decision 13/CP.1, the SBSTA could decide to refer matters contained in the progress report and the inventory and assessment report to the SBI.

F. Activities implemented jointly under the pilot phase

Product or task

26. The SBI, with the SBSTA and the assistance of the secretariat, will prepare a synthesis report on the information communicated by Parties relating to activities implemented jointly under the pilot phase. The SBI will also provide advice to the SBSTA on the development of a framework for reporting by Parties on activities implemented jointly.

Mandate

27. The SBI will act under the provisions of decision 5/CP.1, paragraph 2.

Activities

28. A framework for reporting on activities implemented jointly is to be established by the SBSTA in coordination with the SBI. It could be expected that the SBSTA would take the lead but would seek the advice of the SBI on a reporting framework. If such a request were received in time, it could be taken up at SBI 2 or at SBI 3.

29. If the framework for reporting is adopted at COP 2, reports on activities implemented jointly would be available from Parties after COP 2. In such case, the SBI could take up issues surrounding the synthesis report at its fifth session and provide guidance to the secretariat. It could consider the first synthesis report at its sixth session, together with any conclusions of a scientific and technical nature that may be forwarded by the SBSTA. It would transmit the synthesis to COP 3 with any advice or recommendations that may be agreed.

G. Technical and financial support

Product or task

30. The SBI could provide advice to the COP and guidance to the secretariat on the technical cooperation activities of the secretariat and its partners.

Mandate

31. The SBI would provide this advice pursuant to the decision of COP 1 to periodically review this matter and provide guidance to the secretariat.

Activities

32. The SBI could review reports from the secretariat and provide advice to the COP. The first such report could be envisaged for SBI 3.

H. Institutional and budgetary matters

Product or task

33. The SBI will provide advice to the COP on institutional and budgetary matters and interim guidance to the secretariat on such matters between sessions of the COP, as appropriate.

Mandate

34. The SBI will provide this advice under the general provisions of Article 10.1 and 10.2(c). Moreover, decision 14/CP.1 requests the SBI, at its first session, to review the proposed arrangement for administrative support to the Convention secretariat on the basis of a report from the Executive Secretary.

Activities

35. The SBI, at its first session, will review the proposed arrangement for administrative support to the Convention secretariat on the basis of a report from the Executive Secretary pursuant to his consultations with the United Nations on the allotment of overhead to defray administrative expenses. It will take decisions on this matter so that the administrative arrangements may take effect from 1 January 1996. It could also review, at that and subsequent sessions, other institutional and budgetary matters as needed.

36. At subsequent sessions, the SBI will have the opportunity:

(a) To consider the report of the Executive Secretary to COP 2 on income and budget performance, including any proposals for adjustments to the Convention budget for 1996-1997, and provide advice to COP 2 (at SBI 4); this practice could evolve into a regular report on the financial situation of the Convention institutions;

(b) To consider the proposed budget for the Convention for the biennium 1998-1999 and provide advice to COP 3 (at SBI 6); and

(c) To consider other institutional and budgetary matters that may be referred to it or which may arise on an urgent basis and provide advice to the COP or interim guidance to the secretariat.

III. OTHER MATTERS

37. The SBI is to develop proposals on its longer-term activities and organizational arrangements, including any adjustments to the functions and/or allocation of work, and the scheduling and periodicity of sessions; these proposals are to be reported to COP 2 (see decision 6/CP.1). The SBI could have an initial discussion of these matters at its second session and complete its report to COP 2 at its fourth session.

38. The SBSTA is also requested to report on its work to COP 2. It will have to adopt, at its fourth session, a series of reports, decisions and/or recommendations relating to the various items on its work programme. To the extent that additional information needs to be passed to the COP, this may be done through a report from the Chairman.

39. The officers of the SBI and the SBSTA are invited to submit to COP 2, after due consultation with their respective bodies, proposals for future cooperation between the SBSTA and the SBI and the Intergovernmental Panel on Climate Change (decision 6/CP.1, para. 6). The SBI may wish to have an initial exchange of views on this matter at its second session. On that basis, the officers of the SBI, in consultation with the officers of the SBSTA, could present some proposals for consideration at SBI 4 and transmittal to COP 2.

40. The programme of work will need to retain sufficient flexibility to allow the SBSTA to undertake additional activities, if requested by the COP or by the Ad Hoc Group on the Berlin Mandate.

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MATTERS RELATING TO ARRANGEMENTS FOR THE FINANCIAL MECHANISM

ARRANGEMENTS BETWEEN THE CONFERENCE OF THE PARTIES AND THE OPERATING ENTITY OR ENTITIES OF THE FINANCIAL MECHANISM

Draft Memorandum of Understanding between the Conference of the Parties and the Council of the Global Environment Facility

The Conference of the Parties at its first session (COP 1), by its decision 10/CP.1 requested the secretariat, in consultation with the secretariat of the Global Environment Facility (GEF) and bearing in mind comments made at the eleventh session of the Intergovernmental Negotiating Committee, to prepare draft arrangements for consideration by the Subsidiary Body for Implementation (SBI) at its first session and adoption by the Conference of the Parties at its second session.

Following consultations between the Convention secretariat and the GEF secretariat a draft Memorandum of Understanding has been prepared for consideration by the SBI at its first session. The draft Memorandum of Understanding will be considered by the GEF Council at its meeting scheduled for 18 to 20 July 1995. The comments of the Council, together with information on the activities of the GEF in the area of climate change, will be made available in document FCCC/SBI/1995/3/Add.1

GE.95-62873

DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN THE CONFERENCE OF THE PARTIES TO THE UNITED NATIONS FRAMEWORK CONVENTION ON CLIMATE CHANGE AND THE COUNCIL OF THE GLOBAL ENVIRONMENT FACILITY

This Memorandum of Understanding is concluded between the Conference of the Parties to the United Nations Framework Convention on Climate Change (herein after referred to as the COP) and the Council of the Global Environment Facility (hereinafter referred to as the GEF Council), the international entity entrusted on an interim basis with the operation of the financial mechanism referred to in Article 11 of the Convention.

INTRODUCTION

The Parties to this Memorandum of Understanding,

Recalling Article 11 of the United Nations Framework Convention on Climate Change and recognizing that the financial mechanism is to provide financial resources on a grant and concessional basis, including for the transfer of technology and is to function under the guidance of and be accountable to the Conference of the Parties, which shall decide on its policies, programme priorities and eligibility criteria related to the Convention,

Recalling Article 11.1 which states that the operation of the financial mechanism shall be entrusted to one or more existing international entities,

Recalling also the decision of the first session of the Conference of the Parties on the maintenance of the interim arrangements referred to in Article 21, paragraph 3 that the restructured GEF shall continue, on an interim basis, to be the international entity entrusted with the operation of the financial mechanism, referred to in Article 11 of the Convention,

Recalling further the willingness of the Global Environment Facility to serve for the purposes of the financial mechanism of the United Nations Framework Convention on Climate Change as provided in paragraph 6 of the Instrument for the Establishment of the Restructured Global Environment Facility (hereinafter referred to as the Instrument),

Recalling that in accordance with Article 11.3 of the United Nations Framework Convention, the Conference of the Parties and the entity or entities entrusted with the operation of the financial mechanism shall agree upon arrangements to give effect to Article 11.1 and 11.2,

Recalling further that in accordance with paragraph 27 of the Instrument, the Council of the GEF is to consider and approve cooperative arrangements with the Conference of the Parties,

Have agreed as follows:

Purpose of arrangements

1. The purpose of this Memorandum is to give effect to the respective roles and responsibilities of the COP, the supreme body of the Convention, and the GEF, the international entity entrusted with the operation of the financial mechanism and to provide for the required interaction between them under Article 11 of the Convention and paragraphs 26 and 27 of the Instrument.

Determination and communication of guidance from the COP

2. The COP will, pursuant to Article 11.1, decide on policies, programme priorities and eligibility criteria related to the Convention for the financial mechanism which shall function under the guidance of and be accountable to the COP.

3. The COP will, after each of its sessions, communicate to the GEF Council any policy guidance approved by the COP concerning the financial mechanism.

Conformity with COP guidance

4. The Council will ensure the effective operation of the GEF as a source of funding activities for the purposes of the Convention in conformity with the guidance of the COP. It will report regularly to the COP on its activities related to the Convention and on the conformity of those activities with the guidance received from the COP.

Reconsideration of funding decisions

5. The funding decisions for specific projects should be agreed between the developing country Party concerned and the GEF in conformity with policy guidance from the COP. The GEF Council is responsible for approving the GEF work programmes. If any Party considers that a decision of the Council regarding a specific project in a proposed work programme does not comply with the policies, programme priorities and eligibility criteria established by the COP in the context of the Convention, the COP should analyse the observations presented to it by the Party and take decisions on the basis of compliance with such policies, programme priorities and eligibility criteria. In the event that the COP considers that this specific project decision does not comply with the policies, programme

priorities and eligibility criteria established by the COP, it may ask the GEF Council for further clarification on the specific project decision and in due time may ask for a reconsideration of that decision.

Reports from the GEF to the COP

6. Annual reports of the GEF will be made available to the COP through its secretariat. Other official public documentation of the GEF will also be made available to the COP through its secretariat. In order to meet the requirement of its accountability to the COP, the Annual Report of the GEF will cover all GEF-financed activities carried out in implementing the Convention, whether such activities are carried out by the GEF Implementing Agencies, the GEF Secretariat or by executing agencies implementing GEF-financed projects. To this end, the GEF Council will require all such bodies, with respect to GEF-financed activities, to comply with GEF policy on disclosure of information.

7. In its reporting on GEF-financed activities under the financial mechanism, the GEF should include specific information on how it has applied the guidance and decisions of the COP in its work related to the Convention. This report should be of a substantive nature and incorporate the programme of GEF activities in the areas covered by the Convention and an analysis of how the GEF, in its operations related to the Convention, has implemented the policies, programme priorities and eligibility criteria established by the COP. In particular, a synthesis of the different projects under implementation and a listing of the projects approved by the Council in the climate change focal area as well as a financial report with an indication of the financial resources required for those projects should be included. The Council should also report on its monitoring and evaluation activities concerning projects in the climate change focal area.

8. The GEF Council may seek guidance from the COP on any matter it considers relevant to the operation of the financial mechanism of the Convention.

Determination of funding necessary and available

9. In accordance with Article 11.3(d) of the Convention which calls for arrangements to determine in a predictable and identifiable manner the amount of funding necessary and available for the implementation of the Convention and the conditions under which that amount shall be periodically reviewed, the Conference of the Parties and the Council shall jointly determine the aggregate GEF funding requirements for the purpose of the Convention. Procedures to facilitate such a joint determination will be developed by the COP and the Council and annexed to this Memorandum.

Cooperation between secretariats

10. The secretariats of the Convention and of the GEF shall cooperate and exchange on a regular basis views and experiences necessary to facilitate the effectiveness of the financial mechanism in assisting Parties to implement the Convention.

Representation in meetings of governing bodies

11. The participation of representatives of the GEF Council in meetings of the COP and of its subsidiary bodies will be governed by the rules of procedure of the COP. Likewise, the participation of representatives of the Convention in meetings of the GEF Council will be determined in accordance with the rules of procedure of the GEF Council. In formulating and applying its rules, each organization will make every effort to accord the other organization reciprocal representation privileges.

Review and evaluation of the financial mechanism

12. The COP will periodically review and evaluate the effectiveness of all modalities established in accordance with Article 11.3. Such evaluations will be taken into account by the COP in its decision, pursuant to Article 11.4, on arrangements for the financial mechanism.

Modification of the Memorandum of Understanding

13. This Memorandum of Understanding may only be modified in writing by agreement between the COP and the GEF Council.

Entry into effect

14. This Memorandum of Understanding shall come into force upon its approval by the COP of the United Nations Framework Convention on Climate Change and the GEF Council.

Termination

15. This Memorandum of Understanding may be terminated by either Party giving six months notice in writing to the other.

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OTHER MATTERS ARISING FROM DECISIONS OF THE CONFERENCE OF THE PARTIES

MATTERS RELATING TO THE FINANCIAL MECHANISM

Arrangements between the Conference of the Parties and the operating entity or entities and the financial mechanism: Information on relevant action by the Council of the Global Environment Facility

Note by the secretariat

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I. INTRODUCTION

1. The Council of the Global Environment Facility (GEF) has held two meetings in Washington D.C since the first session of the Conference of the Parties (COP 1), the first, from 3 to 5 May and the second, from 18 to 20 July 1995.

2. Among issues addressed at these two meetings, the following are of particular relevance to the Convention. Related GEF Council action is presented below for the information of the Subsidiary Body for Implementation (SBI). (GEF Council decisions are reflected in italicized text.)

II. WORK PROGRAMME

3. At its May meeting, the Council considered a work programme of project proposals in the climate change, biodiversity and ozone depletion focal areas contained in GEF document GEF/C.4/3.* Among climate change project proposals were ten projects on enabling activities, including the joint training programme (CC:TRAIN) carried out by the United Nations Institute for Training and Research and the UNFCCC secretariat, and two preferential investment projects.

4. The Council reviewed and approved the work programme proposed in document GEF/C.4/3. ... The Council requested the Implementing Agencies to develop the projects in the approved work programme further, taking into account comments raised by the Council and any subsequent technical written comments to be submitted within three weeks of the Council meeting. In reviewing the work programme, the Council noted that certain projects raised policy issues that the Council will need to consider further in the context of future work programmes....

III. INCREMENTAL COSTS AND FINANCING MODALITIES

5. At the same session, the Council considered a note prepared by the GEF secretariat on incremental costs and financing modalities, contained in GEF document GEF/C.2/6/Rev.2. Section I of that note outlines approaches to estimating agreed full incremental costs and section II provides an analysis of barriers to implementing measures that would protect the global environment and also examines proposals regarding financing modalities such as grants, concessional financing and contingent financing.

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* GEF documents referred to in this note are available on request through the UNFCCC secretariat.

6. The Council recognized the need for a flexible application of the concept of incremental costs. When considering such issues as domestic costs and benefits, the Council recommended that the notion of environmental reasonableness be a guiding principle so as not to penalize progressive environmental action in recipient countries.

7. The Council noted that Part II of the paper on financing modalities required serious consideration by the Council before approval of non-grant approaches to financing of GEF activities. The Council agreed that should an interesting idea for non-grant financing in a GEF activity emerge, that idea could be considered by the Council as to whether it merited further development.

8. The GEF Council reviewed document GEF/C.2/6/Rev.2 and approved the approach on estimating agreed incremental costs set out in Section I of the document, subject to the comments agreed to during the Council meeting. The Council requested the GEF Secretariat to develop operational guidelines to implement this approach in consultation with the Implementing Agencies. Taking into account guidance from the Conferences of the Parties of the Convention on Biological Diversity and the Framework Convention on Climate Change, the GEF Secretariat and the Implementing Agencies were requested to incorporate the policy and related guidelines into their project preparation, and in particular, in negotiations with recipient countries on the agreed incremental costs of GEF financed activities.

9. The Council also reviewed the proposed financing modalities presented in Section II of the document. The GEF Secretariat was requested to develop further the proposals for additional financing policies, taking into account the comments made during the Council meeting, and to prepare a policy paper for consideration by the Council at its meeting in April 1996. In preparing the paper, the GEF secretariat was requested to reflect the operational strategy to be adopted by the Council in October 1995.

IV. ARRANGEMENTS BETWEEN THE CONFERENCE OF THE PARTIES AND THE GLOBAL ENVIRONMENT FACILITY

10. As indicated in document FCCC/SBI/1995/3, at its July meeting, the Council considered the Draft Memorandum of Understanding that was prepared following consultations between the two secretariats, as well as a Draft Memorandum of Understanding between the Conference of the Parties to the Convention on Biological Diversity and the GEF Council.

11. The Council reviewed document GEF/C.5/8, Arrangements with the Conventions, including the Draft Memorandum of Understanding between the Conference of the Parties to the Convention on Biological Diversity and the Council of the Global Environment Facility regarding the Institutional Structure Operating the Financial Mechanism of the Convention and the Draft Memorandum of Understanding between the Conference of the Parties to the United Nations Framework Convention on Climate Change and the Council of the Global

Environment Facility. The Council noted with appreciation the significant progress that had been made by the secretariats of the conventions and the Secretariat of the GEF in preparing the draft memorandums.

12. The Council also requested the GEF Secretariat to review with the two convention Secretariats the drafting of the memorandums with a view to promoting consistency in the drafting of similar provisions, taking into account the written comments submitted by Council Members.

V. DRAFT OPERATIONAL STRATEGY

13. At the same session, the Council considered a draft operational strategy contained in GEF document GEF/C.5/3. That draft operational strategy (which was submitted to the Council for review and comments), included an operational framework applicable to all focal areas and chapters on the specific focal areas of biodiversity, climate change and ozone depletion. (Preliminary drafts of operational strategies for international waters and land degradation had already been submitted to the Council at its February 1995 meeting).

14. The proposed operational strategy for climate change covers enabling activities, long-term mitigation measures, short-term mitigation measures and research. The draft operational strategy was prepared in response to guidance by COP 1 for a mixed strategy combining activities aiming at either long-term cost-effectiveness or short-term cost-effectiveness. Its main elements, reflecting recent adjustments, are summarized below.

A. Enabling activities

15. Enabling activities are the foundations for addressing climate change through country-driven activities. The concept of enabling activities was delineated in the course of the Convention negotiating process. Enabling activities related to the communication of information under Article 12.1 of the Convention comprise planning and endogenous capacity-building, including institutional strengthening, training, research and education, that will facilitate implementation of effective response measures, in accordance with the Convention. Enabling activities for complying with the obligations of Article 12.1 may be financed on the basis of "agreed full costs". In the short term, planning for adaptation in the context of the formulation of national communications is also envisaged, and this includes studies of possible impacts of climate change and the identification of options for implementing the adaptation provisions – especially the obligations contained in Article 4.1(b) and Article 4.1(c) of the Convention and relevant capacity-building.

16. Enabling activities aim at providing support to countries in understanding the scientific, technical, legal and financial aspects of climate change activities, in systematically assessing their options and in planning their mitigation and adaptation responses.

17. An integrated operational framework would be developed that would set out (a) elements of enabling activities; (b) the database of activities completed, under way or planned; (c) cost norms; and (d) proposed activities.

B. Long-term mitigation measures

18. Long-term mitigation measures would be implemented through long-term operational programmes that would sequence activities and concentrate resources in order to reduce greenhouse gas emissions by as much as possible in the long term. Most of the measures to be supported would be policy initiatives, public and private investments, capacity-building in the conservation of and substitution for fossil fuels, and for the creation, protection and enhancement of sinks.

19. With programme objectives that are explicit and able to be monitored, an operational programme would provide a rational operational basis for (a) selecting projects from among country-driven proposals; (b) relating the constituent elements of the programme, which would help meet programme objectives; (c) showing how any claimed "demonstration" or other programmatic effects are to be obtained and evaluated; and (d) evaluating the effectiveness of the GEF.

20. Mitigation measures in such operational programmes could be grouped under (a) support for the use of available technologies, and (b) measures to open or expand markets for relevant technologies, through provision of information, support for local capacity-building, and establishment of policies that attract private and public capital investments in the local use of these technologies.

21. Proposals for long-term operational programmes would be developed that would be:

(a) Consistent with the guidance of the COP of the UNFCCC;

(b) Technically the most promising, in accordance with the latest scientific and technical assessments of the Intergovernmental Panel on Climate Change and the Scientific and Technical Advisory Panel (STAP);

(c) Cost-effective; that is, their components are chosen to meet the programme objective at the least cost; and

(d) Consistent with the other operational principles of GEF; that is, they meet the essential GEF principles of sustainability, country integration, information provision, complementarity, and facilitation.

22. As an initial step, three illustrative operational programmes, for which it is anticipated that proposals may be developed, are envisaged:

(a) Renewable energy markets

(b) Energy conservation and energy efficiency markets

(c) Low greenhouse gas-emitting technologies

C. Short-term mitigation measures

23. In some cases, there will be project proposals that are not part of a long-term operational programme but which would still be a very cost-effective precaution to reduce greenhouse gases (GHGs) in the short term. Such proposals would be "too good to miss" because of their cost-effectiveness – that is, they have a low unit abatement cost (UAC).

24. The criterion of a UAC ceiling could be applied to the schedule of country-driven opportunities for mitigation. Options with modest positive UACs, that is, below the threshold used as a short-term cost-effectiveness criterion, would be eligible as cost-effective means to reduce GHGs in the short term.

D. Research

25. Limited funds would be provided for highly targeted research efforts in recipient countries, including:

(a) Highly site-specific research and monitoring on climate change and its effects; and

(b) Application of climate change mitigation measures in countries other than the ones in which they had been developed.

26. An operational programme for research would be developed only after the Council had approved an overall policy on research.

27. The Council reviewed document GEF/C.5/3 on a preliminary draft operational strategy. The Council noted that the document is a "work in progress", and confirms its expectation that the operational strategy would be approved at its October meeting. In this regard, the Council requested the GEF Secretariat to continue its efforts, in consultation with the Implementing Agencies, STAP, and the convention secretariats to prepare a revised draft text of the operational strategy for review by the Council at its meeting in October 1995. In preparing the revised document, the GEF Secretariat was requested to take into account the comments made by the Council, including written comments submitted by the Council Members. Council Members were invited to submit written comments on the draft operational strategy to the GEF Secretariat as early as possible.

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INSTITUTIONAL AND BUDGETARY MATTERS

EXTRABUDGETARY FUNDING FOR THE INTERIM SECRETARIAT IN 1995

Note by the Executive Secretary

1. The purpose of this note is to report on the status of the two extrabudgetary funds established under General Assembly resolution 45/212, namely, the special voluntary fund for participation (under paragraph 10 of that resolution) and the trust fund for the negotiating process (under paragraph 20 of that resolution). The latter fund contributes to meeting the expenses of the interim secretariat. The two tables (in English only) attached to this note present the latest information on the two funds, updating that presented to the Conference of the Parties at its first session (COP 1) (FCCC/CP/1995/5/Add.3).

2. The Executive Secretary would like to acknowledge the efforts of contributors, in a difficult financial period, to make generous voluntary contributions that have enabled the Convention process to continue to advance. However, the level of contributions to the special voluntary fund has not permitted funding to be offered to all eligible Parties for the meetings of subsidiary bodies in August and September 1995. As already indicated, funding has had to be limited to eligible Parties that are least developed countries or small island developing countries or that provide officers to the Bureau of the Conference of the Parties and to its subsidiary bodies. Fifty-five such Parties were offered financial support for the participation of one delegate each.

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3. Table 1 shows that the outstanding pledges to the special voluntary fund for participation currently total approximately US$630,000. A further **US$150,000** would suffice to enable funding to be offered to 110 eligible Parties at the October sessions of the Ad hoc Group on the Berlin Mandate and that on Article 13. Some of this amount could become available if the offers of financing for the August/September sessions are not all taken up.

4. The estimated cost of funding 110 Parties for participation in the two weeks of subsidiary body meetings scheduled for February/March 1996 is of the order of **US$850,000**.

5. With regard to the funding of the interim secretariat, the balance of pledges shown in table 2 is approaching the amount needed to maintain the present level of activity to the end of 1995 and make a modest increase in it, including a staffing complement that will be somewhat short of that envisaged in the agreed staffing table for 1996 (decision 17/CP.1, para. 4). The additional amount needed is approximately **US$350,000**. These estimates include the cost of work on in-depth reviews of national communications by Annex I Parties, including travel and subsistence of Government experts and secretariat staff involved in country visits.

6. The Executive Secretary invites contributors to the two funds to pay in their pledges as soon as possible and to mobilize the additional resources required.

7. Effective 1 January 1996, the bulk of secretariat expenses will be funded by the Convention budget, though some supplementary extrabudgetary funding will still be sought, as indicated in decision 18/CP.1. Meanwhile, it may be noted that the interim secretariat continues to include staff made available by organizations and by Governments. It has recently been strengthened by the addition of one staff member whose post is funded bilaterally by the Government of the United States of America.

8. Early in October 1995, the Executive Secretary will inform Parties of the amounts due by them to the core administrative budget on 1 January 1996 and of extrabudgetary funding requirements in 1996 for participation in meetings and for secretariat activities.

Table 1

SPECIAL VOLUNTARY FUND FOR PARTICIPATION (GA resolution 45/212, para. 10)
STATEMENT OF CONTRIBUTIONS
(United States dollars) a/

Contributors	Contributions to 31.03.95	Contributions from 01.04.95	Date of receipt voucher	Total contribution to 15.08.95	Outstanding pledges
Australia	17,180.00	-	-	17,180.00	-
Austria	102,485.00	-	-	102,485.00	-
Canada	317,278.71	73,640.44	19.06.95	390,919.15	-
Denmark	384,970.00	80,000.00	04.04.95	464,970.00	-
"		40,000.00	10.08.95	504,970.00	-
Finland	104,866.77	-	-	104,866.77	-
France	235,053.44	-	-	235,053.44	100,000.00
Germany	1,188,307.18	-	-	1,188,307.18	-
Greece	32,982.50	-	-	32,982.50	-
Ireland	36,300.00	-	-	36,300.00	-
Italy	120,590.37	-	-	120,590.37	-
Japan	360,000.00 b/	407,500.00 c/	08.08.95	767,500.00	-
Netherlands	525,809.34	-	-	525,809.34	102,600.00
Norway	163,654.01	-	-	163,654.01	-
Spain	122,315.64	-	-	122,315.64	-
Sweden	314,311.79	-	-	314,311.79	-
Switzerland d/	658,726.21	-	-	658,726.21	43,900.00
Turkey	3,000.00	-	-	3,000.00	-
United Kingdom	563,568.57	-	-	563,568.57	222,200.00
USA	555,000.00	-	-	555,000.00	64,000.00
CEC*	123,580.00 d/	-	-	123,580.00	100,000.00
WMO	34,698.13	-	-	34,698.13	-
UNEP	-	-	-		6,130.00
UNDP	e/	-	-	-	-
Total	5,964,677.66	601,140.44		7,030,788.10	632,700.00

Note: A hyphen (-) indicates that the item is not applicable.
* Commission of the European Communities (CEC)

a/ Information on contributions as at 25 August 1995. All contributions are gross. Deductions of 13 per cent for support costs and 15 per cent for operating reserve are applicable to determine amounts available for allotment.

b/ In 1991/1992, Japan made a separate contribution of $200,000 to costs of travel and participation for pre-session seminars and training activities. Total includes $40,000 for participation of Eastern/Central European countries with economies in transition.

c/ $287,500 of this amount has been reserved to finance participation in the third session of the Conference of the Parties.

d/ Includes contributions of $189,991.60 (1991-1994) and pledge of $43,900 (equivalent of FS50,000), for participation of Eastern/Central European countries with economies in transition.

e/ In 1992, UNDP directly supported participation by 20 developing countries in the fifth session of the Intergovernmental Negotiating Committee for a Framework Convention on Climate Change; estimated value $100,000.

Table 2

TRUST FUND FOR THE NEGOTIATING PROCESS (GA resolution 45/212, para. 20)
STATEMENT OF CONTRIBUTIONS
(United States dollars) a/

Contributors	Contributions to 31.03.95	Contributions from 01.04.95	Date of receipt voucher	Total contribution to 15.08.95	Outstanding pledges
Australia	71,415.00	-	-	71,415.00	-
Austria	12,500.00	-	-	12,500.00	-
Canada	178,372.21	7,168.46	12.04.95		
		92,050.09	19.06.95	277,590.76	-
Denmark	846,987.46	-	-	846,987.46	-
Finland	100,000.00	-	-	100,000.00	-
France	118,065.21	-	-	118,065.21	200,000.00
Germany	307,947.97	-	-	307,947.97	311,600.00
Ireland	12,000.00	-	-	12,000.00	-
Italy	241,180.73	-	-	241,180.73	-
Japan	182,065.00	280,000.00	08.08.95	462,065.00	-
Netherlands	31,018.04	-	-	31,018.04	128,200.00
Norway	15,431.40	-	-	15,431.40	-
Switzerland	869,451.28 b/	-	-	869,451.28	175,400.00
United Kingdom	219,195.77	-	-	219,195.77	-
USA	864,000.00	-	-	864,000.00	136,000.00 c/
CEC*	123,580.00	-	-	123,580.00	133,300.00
UNEP	191,000.00	-	-	191,000.00 e/	-
Total	4,384,210.07	379,218.55		4,763,428.62	1,084,500.00

Note: A hyphen (-) indicates that the item is not applicable.
* Commission of the European Communities (CEC)

a/ Information on contributions as at 25 August 1995. All contributions are gross. Deductions of 13 per cent for support costs and 15 per cent for operating reserve are applicable to determine amounts available for allotment.

b/ Switzerland also made a contribution in kind in 1994, to the value of $160,000, to the cost of office premises.

c/ Amount is balance of a pledge of $250,000 for work on "communication and review", of which $114,000 was contributed in 1994.

d/ Contribution to CC:INFO project.